

Executive Board of Directors Meeting - Official Agenda

Date: Monday December 19, 2022, 9:00 – 11:00 a.m. PST

Location: Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/86332034373>

Meeting ID: 863 3203 4373

Find your local number: <https://us02web.zoom.us/u/kcdZfxsWvZ>

Meeting Participants: Ben Simoni, Greg Utzig, Martin Carver, Ricky, Rory, Sukhananda (second hour)

Regrets: John, Tina, Chad

1) Arrive, welcome (9:00 a.m.)

1. Review of action items from last meeting (listed below)
 - a. Rory will get in touch with his business accountant to inquire about completing our GST rebates

Approval of agenda - Ben and Rory

Approval of minutes - Martin and Ben, note to remove “XXX” on regrets

2) Update from Program Manager (9:10 a.m.)

1. Program update
 - a. Kokanee Habitat Restoration
 - i. Fish transfer permit submitted. Eggs incubating until Jan/Feb
 - b. Outreach
 - i. [MONTHLY GIVING](#) reminder!
 - ii. Joelle gave 3 talks – Selkirk TED talks, Selkirk environmental students re: wetland project, University of Women group
 - iii. [Polar bear swim](#) fundraiser Jan 1 at noon
 - c. Podcast
 - i. [2 new podcast episodes](#) – Michael Proctor, Juliet Craig
 - d. Harrop Wetland Enhancement
 - i. Construction complete
 - ii. Planting complete (over 1,700 plants, almost 19 million seeds)
 - e. Osprey Monitoring
 - i. Report draft nearly complete
 - f. Beach cleanups:
 - i. None
 - g. Watershed Monitoring
 - i. Waiting to receive data
2. Grant update
 - a. Applied:

| | | |
|---|---------------------------|-------------|
| BC Community Gaming Grants | 2023 Osprey Monitoring | \$10,000.00 |
| BC Community Gaming Grants | 2023 Watershed Monitoring | \$20,000.00 |
| Kootenay Lake Local Conservation Fund | 2023 Harrop Wetland | \$15,000.00 |
| Fish & Wildlife Compensation Program (EE) | 2023 Harrop Wetland | \$27,000.00 |
| Fish & Wildlife Compensation Program (seed) | 2023 Bonaventure Kokanee | \$5,000.00 |
| Habitat Conservation Trust Foundation | 2023 Harrop Wetland | \$22,000.00 |
| Community Sustainable Living Advisory Committee | 2023 Watershed Monitoring | \$10,000.00 |
| EcoAction | 2023 Harrop Wetland | \$25,000.00 |

Received:

- CBT Tech grant, \$1,200

3) Quarterly financial review (9:20 a.m.)

1. Financial review

2. Presentation of 2023 budget - not approved due to not being balanced
3. Approve financials - Quarterly financials - discrepancy in budgeted payroll - Kayla and Rory will talk with Clelie about changing the budgeting process to be able to have a more accurate budget vs actual - approved by Greg and Rory
4. Unrestricted funds: November, \$24,202.31

4) Committee updates (9:50 a.m.)

1. HR Committee: staff evaluations occurred Dec 12, 2022
 - a. Some concrete goals identified for 2023 - Kayla will explore core funding opportunities for an ED position - Camille is a potential option for ED role - needs to be budgetted
 - b. Kayla is considering resigning when her contract is up (April 1, 2023)
2. Board Governance
 - a. NPA met with FoKL on Nov 24, report now available with three recommended priorities. Table report and discuss.
 - i. First Priority: Fund Development and Financial Oversight
 - ii. Second Priority: Board Development
 - iii. Third Priority: Planning and Direction
 - b. Identified gaps are significant and are Board responsibilities. Discussion about gaps and how Board will address. - need for board member to support governance committee, need a chair (Tina?)
 - Martin will approach Ramona Faust and Michelle Oakley for future board members
 - Ben will approach Nicole Charlwood

5) Other Business (10:30 a.m.)

5. Indigenous Engagement Policy
 - a. Territory Acknowledgment
 - b. Ad hoc committee in place – need to identify next steps to create policy and resolve outstanding issues - additional participation is open to board members, Rick will support
6. Cooper Creek cedar planning to log next to Kootenay Lake (on lake side of highway near Coffee Creek)
 - a. Seeking advice on how to approach - not addressed due to time, Kayla will get more information
7. Next board meeting date – February 2022 - Meeting adjourned - Kayla and Rory

5) Closing (11:00 a.m.)

