

## Executive Board of Directors Meeting - Official Agenda

**Date:** Thursday, January 13, 2022

**Location:** Zoom <https://us02web.zoom.us/j/84102860894?pwd=Y0swN1g4K0hpQINVOEVQQW9DSVYyQT09> Meeting ID: 841 0286 0894 Passcode: 030959

**Time:** 8:30 -10:30 am

**Meeting Participants:**

**Regrets:**

### 1) Arrive and opening (8:30 am – 8:45 am)

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1. Welcoming and check-in
2. Review of action items from last meeting
  - a. Approve minutes

We still need to reach out to Harrop Procter Watershed Protection society about CABIN monitoring

Gregs report formatting still on the list

### 2) Update from Program Manager (8:45 am – 9:20 am)

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1. Organizational Update
  - a. New roles: Executive Director
  - b. Internal training and handover
2. Program update
  - a. Kokanee Habitat Restoration
    - i. Exhume egg tubes in February
    - ii. ONA GIS work for mapping at McDonald's Landing
    - iii. Seepage meter study meeting with RDCK, Hydro, Ktunaxa and ONA
      1. Invite to Board Members
  - b. Kootenay Lake Watershed Monitoring
    - i. Data entry January – February
  - c. Outreach
    - i. Polar bear swim 2022 rescheduled to Jan 16 due to extreme cold temps
    - ii. Kootenay Lake Summit
      - a. Board Member meeting summary
      - b. Speaker invitation results
  - d. Volunteer and member engagement -Joelle to present
    - i. Thank you letters from Executive Director
    - ii. Kootenay Lake Ambassador Program
3. Grant update
  - a. Approved
    - i. Harrop Wetland Maintenance/Improvement Project
      1. CBT Large Environment Grants \$22,000
  - b. Pending (over \$10,000)
    - i. FWCP (Harrop and Kokanee), HCTF (Harrop), KLLCF (Harrop), and Fortis (Kokanee)

### 3) Quarterly financial review (9:20 am - 9:40 am)

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1. 2022 Budget review

Overall remarks: we are on version 4 of the yearly budget

It was a collaboration between Camille, Rory and Kayla.

Camille will present on the budget per class and Rory will provide overview of the budgeting process and suggestions for management in 2022

Admin:

- this class includes all of our overhead – a majority of this expense was covered by the CEBA loan and will be paid back through differed admin expenses
- still need to have year-end financial meeting with Clelie to determine carry-over amount for each class
- CEBA loan: put into a 1-year 90-day term deposit to accrue interest – will pay back in September/October (deadline is December 2022 – advised to pay back in November 2022) We have currently spent the \$30,000 will have \$10,000 forgiven and added to our overhead fund (chequing account balance) -will present P&L breakdown next meeting

- Admin fees are estimated to include the total amount we expect to get if all grants are awarded
- High ending balance because wage funding goes directly into this account

1b & 1c:

- These are our expected deficits – use these as fundraising goals – total deficit comes out of total admin expense
- Include time spent developing outreach programs

KLS:

- Reach our fundraising goal – event to take place in March
- Almost balances small donation goal due to it being online

KLEP:

- KLEP – just the podcast for now
- Will include LYL survey once we commence it in 2023 when we have more capacity ie less big restoration projects

WR:

- Big project for 2022 – confirmed funding from CBT
- High expenses in professional fees and materials etc..
- End with revenue but this is based on getting all of our large grants

KSSR:

- Carryover into 2022 is high – but it goes until March 2022
- Can do more with this funding – more time allotted to outreach, education etc

BC:

- Hitting the ground running in the spring with a lot of carry over
- Funders like this program but it doesn't cost a lot to coordinate
- This is good because it lessens our ask on RDCK for CIP

OSP:

- This budget is always pretty skinny but it balances this year
- 2022 will mark the completion of our documentary and doing the 5-year report

WQM:

- This project has lots more potential to expand our outreach
- Needs to be spent out by July 2023
- Could fund community-based water monitoring podcasts etc..
- Could use funding to hire someone with CABIN data entry experience

Total by Quarter:

- Looks like If we get all of our grants this year we will
- finish with a large overhead
- This means we will need to spend this money -which means opportunities such as additional staff to run programs and more outreach!
- If our admin budget looks this robust perhaps we can purchase additional tech and a health spending account for staff to have them and their families covered for medical.

a. Approve budget

**4) Committees updates (9:40 am –9:50 am)**

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1. Human Resources committee updates
  - a. Team structure changes finalized for 2022
  - b. Staff reviews scheduled for March 2022

**5) Other Business (9:50 am – 10:25 am)**

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1. UCBECC – Columbia River Treaty discussions and ambitions (Martin to lead)

12 rounds of negotiations

UCBECC has some effect – have been acting on FoKLSS behalf – have been working on an infographic – Joelle shared on social media  
Tension between states – predictability in hydro development – we want the flexibility to manage ecosystem functions  
Gov is listening to ecosystem in the treaty – but cannot go ahead if it does not have data to back it up – these efforts are led by FN Resources UCBECC website ← Review these

Our primary concern is Kootenay Lake – impacted by Libby Dam and Duncan river.

Statement out of FoKL that says what our concerns are

Waterbed effect what we change here effects other systems Kooconusa and

Kootenay Lake would have flooded 10 feet higher, blocked the river inflows which brought nutrients

Blocked the passage of bull trout to spawn, sturgeon decimated by the libby dam

Wetlands have been impacted by diking

Greg is working to create models for flow management changes

Asking for compensation would be plan B, change in management is plan A

Managing the lake levels to

Any way to get nutrients into Kootenay Lake from main tributaries?

Fish passages

We have no say with Libby or control -we need to have mutual agreement

Sturgeon action forced by species at risk act

Duncan Dam can be changed how it is managed – there is potential

Only manage for flood risk in times of high potential

After 2024 we will not be paid for flood control – don't ask for more money ask for less flood control

A seasonal hydrograph of Harrop

Have a Kootenay system structure – FoKLSS to have a forum

FoKLSS could ask for governance, education, funding, raise things that could happen but not have a fixed view on this.

Idea: have required readings for staff with discussions planned

2. Next board meeting date - March 2022

**5) Closing (10:25 am)**

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