

## Executive Board of Directors Meeting - Official Agenda

**Date:** Tuesday May 24

**Location:** Join Zoom Meeting

<https://us02web.zoom.us/j/81190271910?pwd=TmUxRFd5TWRkSHEyQjR4TnBKsXB6QT09>

Meeting ID: 811 9027 1910

Passcode: 391649

Find your local number: <https://us02web.zoom.us/u/kebHx2WoA4>

**Time:** 4:00 -6:00 pm

**Meeting Participants:** Ben Simoni, Kayla Tillipaugh, Martin Carver, Greg Utzig, Moriah Tanguay, Kristina Deenik, John Betts, Rory Gallagher, Swami Sukhananda

**Regrets:**

### 1) Arrive, welcome (4:00 pm – 4:05 pm)

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1. Welcoming and check-in, welcome to new staff member Moriah
2. Review of action items from last meeting
  - a. Approval of Minutes from January and March  
**Martin moves, Ben seconds**

### 2) Update from Program Manager (4:05 pm – 4:25 pm)

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1. Program update
  - a. Kokanee Habitat Restoration
    - i. Dewatered redd surveys March and April
    - ii. Shore-spawning kokanee [educational video](#)
    - iii. Final report submitted, project year starting over
  - b. Outreach
    - i. Education days with Nelson Christian school, Forest Paths March & April
    - ii. [Education day Selkirk College Mar 25](#)
    - iii. April organization of the month, Kootenay Co-op and outreach booths
    - iv. Race to Alaska Film Screening fundraiser June 1 7:00 p.m.! Buy tickets [here](#)
    - v. Kootenay Lake [Stewardship Challenge](#) (April)
    - vi. 2021 [Annual Report](#)
  - c. Podcast
    - i. First episode of year released featuring Jay Blackmore
  - d. Harrop Wetland Enhancement
    - i. Wildlife salvage permit application submitted
    - ii. Section 11 permit application review underway, Penticton Indian Band review in progress
    - iii. Community meeting paired with AGM, June 25, 2022
    - iv. Request for quotes (machinery), water & wildlife monitoring underway
  - e. Osprey Monitoring
    - i. May 7 workshop @ Kokanee Creek Provincial Park
    - ii. May 14 workshop @ Creston Valley Bird Festival
    - iii. Eight citizen scientists signed up to monitor nests
  - f. Beach cleanups:
    - i. Kokanee Creek Park April 8
    - ii. Chahko Mika Mall April 16
    - iii. [Earth Day cleanup Apr 22 \(removed over 7,000 lbs of trash!\)](#)
    - iv. [Creston fence deconstruction Apr 24](#)
2. Grant update
  - i. Canada Summer Jobs: \$5,009; Unsmoke Canada Cleanups: \$5,000; RDCK Discretionary Podcast \$3,000; RDCK Discretionary KLWMP \$3,000, other smaller grants.

- ii. Total approved for 2022 so far: \$139,299 (64% of budget, doesn't include donations)
  1. Total budgeted expenses: \$209,459
  2. Total applied: \$282,583.44, total denied: \$56,880, total pending: \$73,280
  3. Still need: \$70,160

### 3) Quarterly financial review (4:25 pm – 4:40 pm)

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1. Financial review
  - a. Approve financials – Moved John Betts, second Kristina Deenik
  - b. Kayla will follow up with Cliele about unrestricted assets

### 4) Committees updates (4:40 pm – 5:05 pm)

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1. Human Resources committee updates
  - a. Hired Moriah Tanguay, Stewardship Coordinator, start date May 9, 2022
  - b. Camille LeBlanc resigned, last day May 4, 2022
  - c. Martin connects CRA to transfer FOKLSS leadership to Kayla, Kayla will send a phone number
  - d. Change: Kayla is the primary signing authority, Martin or Rory is the signing authority for expenses over \$500
2. Board Development Committee
  - a. Potential candidates?
  - b. Request that board members ask for a second opinion. Kayla will send name suggestions to Martin.

### 5) Other Business (5:05 pm – 6:00 pm)

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2. Policy development
  - a. Meeting held Apr 27, 2022. [Notes.](#)
  - b. Core programming and project development meeting held May 10, 2022. [Notes.](#)
    - i. Propose annual project planning meeting. Will plan meeting for July  
Kayla will invite all board members
3. 2022 AGM
  - a. June 25, 2022 1:00 – 3:00 p.m. at Harrop School
  - b. Will include tour of Sunshine Bay wetlands and discussion of proposed enhancement work  
Kayla will send out Land Acknowledgement for comment  
Kayla check hybrid capabilities of Harrop school  
Kayla will check in on rides and availabilities of directors before hand
4. Cottonwood Creek Watershed Plan and eventual restoration proposal
  - a. Motion to approve pursuit of this project in 2023  
Kayla will send a summary of meeting notes. Greg will talk to Allen.
5. Next board meeting date – July 2022  
Kayla will include a note about Camille in speech at AGM, potential gift from board, maybe a housewarming gift, Kayla will organize a card to be sent around to be signed, and cash collection for gift (Kayla will think about gift \$\$ and ideas).

### 5) Closing (6:00 pm)

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