

## Executive Board of Directors Meeting - Official Agenda & Notes from Meeting

**Date:** Wednesday October 28, 2022 7:00 – 9:00 p.m. PST

**Location:** Join Zoom Meeting

<https://us02web.zoom.us/j/89503291348>

Meeting ID: 895 0329 1348

Find your local number: <https://us02web.zoom.us/u/kldzUhfgo>

**Meeting Participants:** Kayla Tillapaugh, Martin Carver, Greg Utzig, Swami Sukhananda, Rory Gallagher

**Regrets:** Ben, Richard, John, Tina, Chad

### 1) Arrive, welcome (7:00 p.m.)

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1. Review of action items from last meeting (listed below)
  - a. Staff will continue to synthesize goals and activities [for 2023]. Status: plans taking shape.
  - b. Indigenous Engagement and Territory Acknowledgment discussion. Still need to develop territory acknowledgment and roadmap for staff development. – not discussed – the board needs to review. Chad will offer a workshop on the Indigenous history on Kootenay lake - Kayla will send out a doodle poll for the 26th, 27th, and 28<sup>th</sup>. Status: only 2 BMs responded to the poll. Meeting did not take place. Still a need.

### 2) Update from Program Manager (7:10 p.m.)

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1. Program update
  - a. Kokanee Habitat Restoration
    - i. Research & Restore presentation Aug 22
    - ii. Weekly kokanee monitoring – now complete
    - iii. Drone flyover at McDonald's & Bonaventure Oct 15
    - iv. Shore-Spawning Kokanee Monitoring Workshop Oct 15

Above Sensing did the drone surveys this time because Skyler was unavailable.

Thirteen people attended the workshop. It went very well. Strong support expressed by Mark, owner of the mobile home community just south of the Six Mile Beach.

- v. Planning for Bonaventure project

Just submitted the application for funding today.

- vi. Egg capsule installations Oct 28

It all went off today without a hitch.

- b. Outreach
  - i. [MONTHLY GIVING](#) reminder!

Can set up a poster to be put up at the ferry.

There isn't a minimum amount that we are asking here.

Directors can demonstrate to others that they set an example and show how much they value the society

- ii. FoKLSS turned 10! Aug 27 social at Backroads Brewery. \$500 donated.

Lots of people participated. Brewery donated \$500 to FoKL. Keith Page and Brittney Anderson both attended.

- c. Podcast
  - i. [Gaelen Schnare](#) – Wild Youth: Birding Around Kootenay Lake

Not a lot of attention this year so it has gone more slowly.

- d. Harrop Wetland Enhancement
  - i. Everything in place. Permits, partners, supplies, insurance etc. Been busy!!
  - ii. Construction begins Oct 31 – Nov 4, 2022
  - iii. Planting begins Nov 7 - 10, 2022
  - iv. Overcame serious hurdles including finding new wetland designer 1 month out and finding new machinery operators 1 week out. Had to postpone construction by 1 week.

Some challenges to move it along but they have been all been faced. This coming week is construction and the following week is planting. For example, we had to find a new wetland designer and it ended up being Norm Allard and Gregoire Lamoureux. Similar challenges around the machine operator. Lots of partners involved in this project.

- e. Osprey Monitoring

- i. Monitoring has been carried out
- ii. Data analyzed, report in creation

Moriah has been doing the data analysis including the data cleaning. The data cleaning took a long time. Moriah has been working with Janice Arndt and Elaine Moore. They are helping her to analyze that long-term data. Data may be showing a slight but steady decline since the late 1990s. This may correlate with what we have been seeing with the fish population. Also, three videos have been created by a volunteer student (they will be on our website soon) and she may work on the documentary film project, too (which has not been taken up as originally planned).

- f. Beach cleanups:
  - i. Aug 27 dogwalk cleanup & social at Backroads
  - ii. Sep 25 World Rivers day cleanup, partnered with FortisBC. Cottonwood Creek and one-mile beach.

250 pounds of garbage from those two locations in just two hours.

- g. Watershed Monitoring
  - i. Monitoring complete. Ten creeks monitored. Samples submitted to labs.

Melissa Lavery of Wildsight (through the Youth Climate Corps) has indicated interest in partnering with us in this work, in helping us develop those reports. They may also then participate in the monitoring. But because of capacity issues at our end, this may be unlikely. We could use some assistance with the reports. The reports should be reviewed by the FoKL Science Committee before they are released, particularly when the first report has been prepared then the subsequent reports would learn from the first.

## 2. Grant update

- a. Approved
  - i. No new grants received since last update.
  - ii. Returned \$3,000 Love Your Lake funding to RDCK

We did this because Kayla has decided we won't have the capacity to complete this.

- iii. Total grants and sponsorships 2022: \$187,690.50
- iv. Total revenues 2022: \$201,781.44

All new applications are now for next year.  
This includes donations.

- v. In full-swing applying for grants for 2023. Hired Kelsey Baerg part-time for 70 hours to help us develop grant applications.
  1. Grants submitted Oct 28<sup>th</sup>: FWCP large Harrop wetland \$27,000; FWCP seed Bonaventure Kokanee, \$5,000; KLLCF Harrop wetland, \$15,000
  2. Upcoming: Nov 4, HCTF Harrop Wetland, \$22,000; CBT Harrop Wetland, \$21,000 (no due date, submitting in November); Nov 14 CSLAC KLWMP, \$10,000

## 3) Quarterly financial review (7:30 p.m.)

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1. Financial review
  - a. Highlights: lots of cash on hand. Majority of spending will occur over the next couple months.
  - b. No new revenues for 2022 expected other than donations and final grant receivables. Focus now is spending out grants and applying for new ones.

Some large amounts are coming out for professional fees.

2. Approve financials

There are no red flags emerging in these financials.

The Directors present all support the financials as presented today.

3. Unrestricted funds: In October: \$29,835.76

## 4) Committees updates (8:00 p.m.)

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1. HR Committee: Met Oct 6 to discuss and brainstorm staff structure that will alleviate pressure and capacity issues (specifically whether hiring an ED would be a good idea). Landed on trying to contract stressful or time-consuming tasks out. Also discussed wage increases. PM and Treasurer meeting Oct 24 to go over the wage increase request.

Personnel Committee has been active. A number of questions have arisen about how to lighten the load and smooth things out. Perhaps an ED for 15 hrs/wk. Also, pay rises have been put forth and approved and those will take effect very soon. Hiring a grant application writer has been very good. Other possibilities at contracting out tasks – eg, the annual Summit. Joelle and Moriah both think that we would benefit from having an ED.

Nov24 (10-11) is a meeting with Zoe Creighton of the None Profit Advisors program to get ideas including potentially comments on our ED needs/aspirations and potential structural change. If we do this, we need to make sure that the ED and Program Manager don't diverge and stay separate. Also, how easy is it for us to hire for such a position? These are all good questions that would need resolving/answering before we would proceed.

Rory mentions Dyan Gale (his accountant) who could do FOKL's GST [taxladydyan@taxladydyan.com](mailto:taxladydyan@taxladydyan.com)  
(250) 354-9674

#### 5) Other Business (8:10 p.m.)

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4. Request for assistance with GST rebates – PM not funding time to complete
5. [Indigenous Engagement and Territory Acknowledgment](#) discussion. Still need to develop territory acknowledgment and roadmap for staff development.

Kayla provided a summary on the recent dynamic regarding ONA and the Kokanee project.

Kayla invited ONA fisheries staff as well as Kenton Andreashuk (Ktunaxa Senior Fisheries Guardian) to the kokanee egg tube installation Oct 28, 2022. Chad received the message from Kenton and called Kayla to explain his dissatisfaction with 1) the fact that the ONA were invited and 2) the way in which Kayla was going about Indigenous engagement (sending out invitations over email). Chad informed Kayla that Ktunaxa and ONA have an agreement that ONA territory stops at Bonnington Falls and by inviting them to participate in projects upstream of the falls, we are disrespecting Ktunaxa.

This incident prompted discussions between Martin, Greg, Sukhananda, Chad, Kayla and Sangita Sudan with the RDCK (multiple separate conversations) to discuss a resolve.

Important next steps:

- URGENT: develop an Indigenous Engagement Policy for staff to follow
  - URGENT: determine what to do about our current relationship with the ONA and the engagement request that was submitted in September.
  - develop an appropriate Territory Acknowledgement
  - take Chad up on his offer of an educational session – find a time to meet
6. Mt Willet Wilderness Forever – looking for FoKLSS support. <https://www.willetwildernessforever.ca/>
    - a. How to approach things like this?

Kayla will apply our sponsorship policy to this question and reach out to Martin if there is still any concern.

7. Next board meeting date – December 2022.

Next meeting close to the holiday break. Kayla will send out a Doodle Poll and try to emphasise morning meetings so that Sukhananda can attend as she will be in the UK.

#### 5) Closing (9:00 p.m.)

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