



Executive Board of Directors Meeting - Official Draft Agenda

Date: Tuesday, February 7th, 2017

Location: 315 Baker Street in the Kootenay Coop meeting room

Time: 1:00pm – 4:00pm

Meeting Participants: Avery, Martin, Heather, David, Chad, Allison, Erica, Greg

Regrets: Sukhananda, John

1) Arrive and welcome new members (1:00pm - 1:30pm)

1. Distribute and approve agenda
 - M/S/C with no changes
2. Group introductions
3. Approve minutes from prior meeting October 17
 - M/S/C with no changes

2) New Strategic Plan (1:30pm – 2:00pm)

1. Review 2017-2020 draft strategic plan.
 - i) Update from Avery on new draft.. Goals, objectives, activities outcomes format. Allison suggested to make sure goals are measurable. Avery will also review CBWN strategic plan.
2. Receive input from board members - moved to email process
3. New process to take a small step back and develop first round with support from David, Allison, and Greg. Avery will inquire of John, Sukhananda, and Chad if they are interested. Rough first draft will be presented to board via email with discussion to follow at April meeting.

3) 2017 AGM (2:00pm – 2:15pm)

1. Overview of AGM -
 - subcommittee met in Dec and set AGM for Friday March 10
 - board agreed to Mar 10
2. Discuss board member roles at AGM
 - slideshow over live music
 - History of FOKL (Heather)
 - Financial report (David)
 - overview of programs last year (martin) (including CVS outcomes)
 - overview of upcoming (Avery)
 - election of directors
 - Announcement of board slate
 - call for nominations from the floor
 - brief personal statement from candidates

Board members have been asked to think about and reach out if they know of someone who could be recruited to become our treasurer after the AGM

4) New FOKLSS Membership (2:15 – 2:30pm)

1. Overview with new board members
 - currently have about 20 members from Summit 2016



- Proposal to offer free memberships for 2017 to bring out membership numbers up and then recruit memberships at \$25 w/ \$10 for students starting at the 2017 summit. M/S/C
- 2. Membership policy M/S/C subject to removing family annual membership and adding \$10 student membership
- 3. **Membership application preview - not addressed in meeting**

5) Lake Advisory Committee (2:30pm – 2:45pm)

1. Overview for new board members - Martin gave a history and explanation of the LAC's role in the organization. Committee needs to be reactivated with a board representative present as liaison and/or chair
 - need to develop TOR and Committee description for LAC
 - Martin will develop discussion draft of TOR for board member review David will send LAC TOR to Martin
2. Discuss board member roles - tabled pending TOR etc.
3. Plan 2017 meeting - tabled pending TOR

6) Board Sub-committees and Board Roles (2:45pm – 3:15pm)

1. Discuss membership of our standing committees and whether we want to create any sub-committees
 - Finance committee needs to be added to current committees, Chaired by Treasurer
 - Allison agreed to help with board development committee
 - Heather will continue with Fundraising Committee
 - Erica interested in Outreach committee
 - Other committees: LAC
 - Science committee will review lake monitoring protocol and Lake WQM analysis
2. Discuss and vote for Board roles
 - Roles will be ongoing to the first meeting of the board after the AGM
 - Martin will continue as Chair. Heather will continue as Vice-Chair. David nominated himself as Secretary/Treasurer. M/S/C

7) Community Values Study (3:15pm – 3:30pm)

1. Review finalized plans for sharing data. Avery updated the board on how CVS will be shared. Report should be available as a pdf with no restrictions. Access to raw data restricted. Fill out a release form to get access to summary for each question. Raw data available only by request, must specify what purpose, agree to use only for that purpose, agree to give attribution For the data, agree to give us the product.

8) Time for socializing (3:30pm – 4:00pm)

1. Plan next board meeting (April 17th-21st) **Next meeting April 10-13 or 18-21 doodle poll will be sent to board members**