

## FOKLSS Calendar

### July

- Convene meeting of new/returning/outgoing Board members
- Begin Summit fundraising
- Complete financial reports for 2023
- Apply for BC gaming grant (due aug 31)
  - Review previous year Gaming Grant program budget/actuals
  - Plan/Review upcoming year program & budget for GG application.
- Write and post Volunteer job descriptions

**Comment [1]:** For GG: Identify potential partners, supplementary funding & In kind contributions. (Must show 25% of program funding from non Gaming/BC Government sources).

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### August

- Draft charity application
- Summit planning - venue and date
- Develop plan for resolving unfiled tax returns
- Board member onboarding and cohesion: meet at least once
- Develop stewardship communication campaign
- Add: Beach Volunteer Clean up (Led by Lily)

### September

- Member fundraising/AGM/Summit/volunteer outreach
- AGM
- Submit annual report, revised constitution and bylaws to BC
- Submit charitable status application
- Summit planning - speakers and food
- Summit fundraising - sponsorships
- Submit applications for 2025 ReDi grants to rdck and municipalities (Due: Jan/Feb 2025)
- Launch stewardship communication campaign
- Convene board meeting (& Walkabout with Robin @ Yakan Nuki Date: TBA)

### October

- Hold Summit (preferred timing)
- Continue ~~stewardship~~ stewardship communication campaign
- Next steps on tax returns
- Convene board meeting

### November

- Hold summit (alternate timing)  
Board meeting or retreat
- Summit wrap up & debrief
- Communications campaign
- Tax return follow up if needed

Jan-April

- Continue communications campaign
- Monthly member recruitment
- Monthly Fundraising event/activity eg zoom education event
- Monthly board meetings
- Plan beach cleanup (recruit captains, organize tools and equipment, recruit sponsors, advertise, recruit participants)
- Next steps on tax returns and charity as needed