

01/24/24 FoKL Mtg. Notes

Attending: Gwen, Greg, Rory, Ben, Tina, Sukhananda, Alanda

1. Current Financials (Rory)

- 2 main needs: 1. 2023 finances needs to be complete 2. The details on paycheques, for screen shot to accompany grant submissions, need to be complete. Only Gwen and Clailie can do this. BK time is slow and limited. Gwen is finished on Feb. 2. Rory will talk with Clailie to try to determine a way to move along the completion of this necessary information for FoKL asap.
- Gwen can be available after employment period (ending Feb. 2) for hourly contract work. With the money from Fortis, there are some funds to allow this. Rory also anticipates 2 – 3 K coming from equipment sales.
- The work Gwen is doing right now completes the 2023 financials.
- Rory will talk with BKeeper (Clailie) about keeping on at 4 hours per month for month of Feb. (before changing to 2 hours.) Will be talking with Clailie today and will report back on the situation
- Polar Bear Swim: Gwen spoke with those running it this year. Our name was listed as a sponsor. Was agreed that they will pay FoKL, as was agreed upon, and Gwen's understanding is that is will be the agreed-upon \$500.

2. Treasurer replacement

- Rory needs to leave this role asap, with assisting with end of year wrap up. Ben has agreed to take on the Treasurer position; has QB and accounting skills. Rory plans to create video with information on what is needed.

3. Task List

- Rory is attending the Cottonwood Mtg as the FoKL representative and presence.

4. Update on Hiatus statement

- to be addressed in next week's meeting (Jan. 31)

5. Administrative Details

- Gwen is working on an administrative manual: needs to meet with Ben (finance), with Sukhananda (website) and with Rory (finances). Book Keeping detail is preventing the grants from being completed and submitted. Gwen will leave all the information needed for someone to complete the grants if the information is not coming before she is finished.

6. Re: Gwen's next phase

- Gwen has not yet landed another job. High percentage (80 n- 90%) of such jobs are not advertised. If board could ask around to various contacts to find out if a position might be available.

Next Meeting: Jan 31, 7:45 am